

*Amy Cote*  
Chair of the Board of Education  
*Ana V. Ortiz*  
Superintendent of Schools



**Quaker Farms School**  
30 Great Oak Rd  
Oxford, CT 06478  
(203) 888-5842 Fax (203) 888-6813  
**Rachael L. Cacace**  
Principal

## METHOD OF DISMISSAL

**PLEASE HAVE YOUR CHILD RETURN COMPLETED FORM ON THE FIRST DAY OF SCHOOL**

To All Parents/Guardians:

In order to ensure the safety of all of our children, please provide your child's teacher/office with the information below.

Student's Name: \_\_\_\_\_ Teacher: \_\_\_\_\_

Check the box and complete the required information for each days' dismissal.

Mondays  Pickup by: \_\_\_\_\_  Bus # \_\_\_\_\_ to: \_\_\_\_\_  SONCCA

Tuesdays  Pickup by: \_\_\_\_\_  Bus # \_\_\_\_\_ to: \_\_\_\_\_  SONCCA

Wednesdays  Pickup by: \_\_\_\_\_  Bus # \_\_\_\_\_ to: \_\_\_\_\_  SONCCA

Thursdays  Pickup by: \_\_\_\_\_  Bus # \_\_\_\_\_ to: \_\_\_\_\_  SONCCA

Fridays  Pickup by: \_\_\_\_\_  Bus # \_\_\_\_\_ to: \_\_\_\_\_  SONCCA

Any deviation from the dismissal plan above must be made in writing to the teacher on the day of the change.  
**E-mails are not allowed.**

**DISMISSAL IS AT 3:30 PM.** Normal pickups are at 3:30 PM in the Music Room. Early pickup cutoff is at 3:10 PM. Pickups will not be allowed from the office after 3:10 PM unless it is an **emergency**. Please plan accordingly.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_